



DATA PROTECTION – PARENTAL CONSENT FORM

This form is designed to meet our current obligations under the Data Protection Act (1998) and the new General Data Protection Regulations (May 2018).

1. Child's First Name: _____
2. Child's Last Name: _____
3. Child's Current Year Group: _____
4. Please enter your child's date of birth: _____

5. Informing you of your statutory obligations:

As a school we have a legal duty to collect, store and report on personal data that we hold for your child as part of their statutory education provision. We are required to share this data with central and local government agencies and examination boards. Information that is shared with other organisations is audited against GDPR standards to ensure those obligations are met.

We currently use the following systems to meet these requirements: SIMS, Alps, SISRA, Fisher Family Trust and Assest. We also store care plans, personal risk assessments and examination records. We have historical systems that we are migrating away from and they are called; old pastoral logs and old SEN profiles.

I am aware that my data is being used for statutory purposes and is shared with central and local government along with the other service providers as listed.

6. Catering systems for which we would like your consent:

To assist your child while at St Philip Howard Catholic Voluntary Academy and provide a quick and effective food service we would like your consent to use their personal data within the following systems. Items that are not ticked indicate permission is not granted and that any data that has been provided will be removed:

ParentPay (This is linked to the school catering account with additional consent required upon online registration).

7. High priority curriculum systems for which we would like your consent:

As a school we use a wide variety of online curriculum software providers to enhance the teaching, learning and assessment of all our pupils. We would like your consent to use their personal data within the following systems. Items that are not ticked indicate permission is not granted and that any data that has been provided will be removed. Those with an asterix (*) are used for homework or online revision.

Please tick the boxes to give consent for each item:

- | | |
|--|--------------------------|
| Microsoft Office / 365 | <input type="checkbox"/> |
| MathsWatch * | <input type="checkbox"/> |
| MyMaths * | <input type="checkbox"/> |
| Active Learn* | <input type="checkbox"/> |
| Literacy Assessment Online | <input type="checkbox"/> |
| CABT (Literacy & Numeracy Assessment) CAT4 Tests | <input type="checkbox"/> |
| Eclipse (Library Software) | <input type="checkbox"/> |
| My Learning (VLE) | <input type="checkbox"/> |

8. Other curriculum software for which we would like your consent:

Additional online software that we use is listed below. Many have their own data protection consent forms and are completed when used for the first time. For some sites we can bulk upload pupil's names and other personal data to pre-register their access and speed up the registration process. We would like your consent to use their personal data within the following systems. Items that are not ticked indicate permission is not granted and that any data that has been provided will be removed.

Please tick the boxes to give consent for each item:

FASTA Tomatoes (Careers Software)

Pixl APPS (Maths, History, Geography and English)

9. Notification of other systems in use:

We would also like to notify you that we use digital CCTV on the premises which is stored securely and deleted after 30 days. CCTV can be requested by the police if an offence has been committed.

Teachers may also make use of recording equipment owned by the school such as iPads and digital cameras. Digital audio and video recordings from these systems are not shared outside of St Philip Howard Catholic Voluntary Academy.

I am aware that CCTV is used on site and other recordings may be made by teachers for professional development purposes.

10. Use of photographs and video recordings:

St Philip Howard Catholic Voluntary Academy promotes pupils who take part in extracurricular sessions, special events and other activities. I agree to photographs of my child being used externally (e.g. school main website, newsletters etc...)

I agree to video recordings of my child being used externally (e.g. promotional videos, trip videos etc...)

11. Our full Data Protection / GDPR Policy can be viewed at:

As part of your rights under the Data Protection Act (1998) or the General Data Protection Regulations (2018) you are entitled to request a copy of any personal data we hold, these are called Subject Access Requests (SAR). Please contact our Data Protection Officer – Michael Kays to make a SAR.

You also have the right to withdraw consent at any time for items listed, except the statutory items in Q5. Please contact our Data Protection Officer, Michael Kays to withdraw consent for any item in Q6, 7, 8 & 10 (non-statutory items).

If you wish to make any comments or have any concerns, please note them in the box below.

Thank you for your time to complete this consent form.